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MEMO TO: C/QCB

FROM: DC/ELAAD

SUBJECT: "How Acquired" Information for Coverage Schedule

1. After two revisions to adjust for digraphs already in use in the AFS system and a suggestion from NEAD that info on mode of forwarding also be included for the bureaus and units, I have come up with another scheme for representing the how acquired data. (See attached list) It involves both a digraph, to represent the point of procurement for the pub, and an additional code letter to indicate the shipment mode.

2. How this will appear in the coverage schedule is still up in the air, along with the question of whether we shouldn't have a separate report in addition to the Prod Coverage Schedule that includes other info (e.g., items on order, historical data, etc.), but both Stan and Dave agree on the value of keeping book on both aspects of the how acquired data. So, I think we're at the point where we can go out to the divisions to collect the info for our pubs and get it to Stan. We/Stan can wrestle separately with how or where it will appear in the final product or data base.

3. As for the question of how much time we have, Stan told me earlier that he'll need our submissions by the end of September if he's going to get the info in the next issue (November 88) of the Coverage Schedule. Since we may need more time to acquire the data for all pubs, I suggest we get the pubs priority info (the A,B,C, or Z for the J column) for all the sources and whatever we have on the how acquired aspect by the end of the month. The rest can simply be added when available, with the column left blank for those pubs in the November issue.

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Codes for Including "How Acquired" Data in the Prod Coverage Schedule:

A. SOURCE OF PROCUREMENT

PB	Publisher
EM	Embassy
VF	Foreign vendor
VU	U.S. vendor
PX	Pressfax
IR	OIR
FL	Key West
PA	Panama
SK	Seoul
OW	Okinawa
BK	Bangkok
HK	Hong Kong

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AU	Austria
JN	Jordan
TA	Tel Aviv
NC	Nicosia
AB	Abidjan
LD	London
PY	Paraguay
MB	Swaziland
ML	Milan
AW	Antwerp

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B. MODE OF SHIPMENT

C	Commercial air mail direct to FBIS
P	Air pouch direct to FBIS
A	APO/mail direct to FBIS
E	Commercial air express direct to FBIS
X	Other

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NOTE: The above coding might appear in the Coverage Schedule as PB/C, or BK/O, for example. We can go ahead and use that format for the purpose of providing the data to ⬚

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